



P.O. Box 748, Morrisville, VT 05661

Oxbow Park Use Application

Applicant Name/Organization: _____

Address: _____

E-mail: _____ Phone: _____

Event/Activity Information

Event Name: _____ Non-profit organization: Yes ___ No ___

Date: _____ Hours of event (include set-up and breakdown): _____

Requested Park/Field

Entire Park: ___ Upper Field ___ Lower Field ___

Estimated Number of People ___ Cars ___

Will an area be enclosed with fencing: Yes ___ No ___

Will the following items pertain to your event?

Food concessions or preparation: Yes ___ No ___

Electricity: Yes ___ No ___ Amplified sound: Yes ___ No ___ Hours: _____

*Will you need access to the bathrooms: Yes ___ No ___

*Will you need a key to the gate: Yes ___ No ___ (this is if you will need to unload in the grass area)

*Will you need a key to the dumpster: Yes ___ No ___

*You must make arrangements in advance of the event to pick up the key(s). Please call the Executive Assistant at 802-888-5147 at least 3 days prior to the event.

Will alcohol be served: Yes ___ No ___ **if yes, this application must go before the selectboard for approval and all alcohol must be served by a licensed professional.**

Fees:

Commercial \$300.00

Private Event \$200.00

Non-profit \$150.00

Fundraiser \$150.00

Fees to be paid to Town of Morristown within 30 days of approval notification.

If the use of Lamoille Valley Rail Trail is going to be used in conjunction with this event you must apply to the state for a special use permit <https://railtrails.vermont.gov/information/permits/>

For further assistance please contact: Community Development Coordinator 802-888-6375 or Recreation Coordinator 802-888-6378

1/2024